

Construction Proposal Evaluation Letter

Date: [Insert Date]

To: [Contractor Name]

[Contractor Address]

[City, State, Zip Code]

Dear [Contractor Name],

We appreciate your submission of the proposal for the [Project Name or Description] project. After careful evaluation of your proposal, we would like to provide you with the following feedback:

Evaluation Criteria:

- **Project Cost:** [Comments on cost]
- **Timeline:** [Comments on delivery and completion time]
- **Quality of Work:** [Comments on previous work or proposals]
- **Safety Record:** [Comments on safety measures and records]
- **Experience:** [Comments on experience related to the project]

Based on our evaluation, we have determined that your proposal [has/has not] met our expectations in the above criteria.

We encourage you to [adjust your proposal, provide additional information/accept our terms, etc.]. Please feel free to reach out for any further discussions.

Thank you again for your time and effort. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]