

Payment Restructuring Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are writing to propose a restructuring of your current payment plan to offer you more flexibility in your repayment options. We understand that circumstances can change, and we aim to support you through this process.

Proposed Restructuring Terms

- **New Monthly Payment Amount:** [Insert Amount]
- **Number of Payments:** [Insert Number]
- **Interest Rate:** [Insert Rate if applicable]
- **Payment Due Date:** [Insert Due Date]
- **Payment Methods Available:** [Describe Payment Methods]

Please review the proposed terms and feel free to reach out to discuss any questions or concerns you may have. We are committed to finding a solution that works for both parties.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]