

Termination Agreement Acknowledgment

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]

[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Acknowledgment of Termination Agreement

I am writing to acknowledge the receipt of the Termination Agreement dated [Insert Date], which outlines the terms for the termination of my employment with [Company Name].

By signing this acknowledgment, I confirm that I have read and understood the terms and conditions stipulated in the agreement. I understand the implications of terminating my employment and agree to abide by the terms as outlined.

Please find my signature below as an acknowledgment of this agreement:

[Your Name]

Thank you for the opportunity to work with [Company Name]. I wish the company continued success in the future.

Sincerely,

[Your Name]