

Confirmation of Terms of Service Assessment

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are writing to confirm that we have received your request for the assessment of our Terms of Service. We appreciate your interest and attention to this important matter.

Our team will review your feedback and address your concerns in a timely manner. We aim to provide a thorough assessment and will respond with our findings by [Insert Response Date].

Should you have any additional questions or require further clarification, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]