

# Consignment Agreement Approval

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Address]  
[City, State, Zip Code]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your proposal for the consignment of seasonal merchandise has been approved. We believe that this partnership will be mutually beneficial and align with our business goals.

Below are the key terms of the consignment agreement:

- **Product Description:** [Brief description of merchandise]
- **Consignment Period:** [Start Date] to [End Date]
- **Commission Rate:** [Percentage]% on sales
- **Payment Terms:** [Details on payment schedule]

Please review the attached consignment agreement and sign below to confirm your acceptance of the terms. Return the signed document by [Return Date] to finalize the agreement.

We look forward to a successful collaboration.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]

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Signature of [Recipient's Name]

Date: \_\_\_\_\_