

Consignment Agreement Approval

Date: [Insert Date]

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Organization's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Approval of Consignment Agreement

Dear [Recipient's Name],

We are pleased to inform you that your consignment agreement submitted on [insert submission date] for [specific items/services] has been approved by our board of directors.

The terms outlined in your proposal are accepted, and we look forward to a fruitful partnership that supports our mission of [insert mission of nonprofit].

Enclosed with this letter is a signed copy of the consignment agreement for your records. If you have any questions or require further information, please feel free to reach out at your convenience.

Thank you for your commitment to our cause.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]