

Charitable Gift Acknowledgment

Date: [Insert Date]

[Foundation Name]

[Foundation Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Organization Name], I would like to extend our heartfelt gratitude for your generous donation of [Insert Amount] received on [Insert Date]. Your support allows us to [briefly describe the impact of the gift].

This contribution will help us to [elaborate on how the donation will be used, e.g., fund programs, support initiatives, etc.]. We truly appreciate your commitment to our mission and the community we serve.

Please retain this letter as it serves as a formal acknowledgment of your donation. [Insert a note about tax-exempt status if applicable, e.g., "Our organization is a 501(c)(3) nonprofit organization, and your contribution is tax-deductible to the extent allowed by law."]

Thank you once again for your generous support. We look forward to keeping you updated on our progress and the impact of your gift.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]