

Charitable Donation Acceptance Confirmation

Date: [Insert Date]

Donor Name: [Insert Donor Name]

Donor Address: [Insert Donor Address]

Dear [Donor Name],

On behalf of [Charity Organization Name], we would like to extend our heartfelt thanks for your generous donation of [Insert Donation Amount] received on [Insert Donation Date]. Your support is vital to our mission of [Insert Organization Mission or Purpose].

We appreciate your commitment to making a difference in the lives of [Insert Beneficiaries or Community]. Your contribution will help us [Briefly Explain How the Donation Will Be Used].

This letter serves as confirmation of your donation for your records. Please keep this letter for tax purposes. Our tax identification number is [Insert Tax ID Number].

Thank you once again for your generosity. We look forward to keeping you updated on the impact of your donation.

Sincerely,

[Your Name]

[Your Title]

[Charity Organization Name]

[Contact Information]