

Trial Period Feedback Request

Dear [Employee's Name],

As your trial period comes to an end, we wanted to take a moment to gather your feedback regarding your experience with us. Your insights are invaluable in helping us understand what is working well and where we can improve.

Please consider the following questions:

- How have you found the onboarding process?
- What aspects of your role do you enjoy the most?
- Are there any challenges you have faced during this period?
- Do you have any suggestions for improvements in our processes or team dynamics?

We would appreciate your feedback by [insert deadline date]. Your responses will be kept confidential and will aid us in making our work environment better for everyone.

Thank you for your contributions during your trial period and for sharing your thoughts with us!

Sincerely,
[Your Name]
[Your Position]