

Funding Agreement Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm our agreement regarding the funding provided to [Project/Program Name]. The total amount of funding allocated is [Amount] and is intended to support [brief description of the project or program].

The terms of the agreement are as follows:

- Funding Amount: [Insert Amount]
- Purpose of Funding: [Describe Purpose]
- Payment Schedule: [Describe Schedule]
- Reporting Requirements: [Describe Requirements]

Please sign and return a copy of this letter to indicate your acceptance of the terms outlined above. Should you have any questions or require further clarification, do not hesitate to reach out.

Thank you for your collaboration and commitment to [Project/Program Name]. We look forward to working together.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]

Accepted by:

[Recipient's Name] _____ Date: _____