

# Property Management Fee Adjustment Proposal

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We hope this letter finds you well. We are writing to propose an adjustment to the property management fees associated with the management of your property located at [Property Address].

After conducting a thorough review of our current management practices and the overall market conditions, we believe it is necessary to adjust the fee structure to ensure we continue to provide high-quality services. The proposed adjustments are as follows:

- Current Management Fee: [Current Fee]
- Proposed Management Fee: [Proposed Fee]
- Effective Date: [Effective Date]

This adjustment is intended to reflect the increase in operational costs and to enhance the services we provide, including [List any additional services or improvements].

We value your partnership and are committed to making this adjustment as smooth as possible. Please feel free to reach out to us if you have any questions or if you would like to discuss this proposal further.

Thank you for your understanding and continued trust in our services.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]