

Custom Services Agreement Negotiation

Date: [Insert Date]

From: [Your Name]
[Your Position]
[Company Name]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To: [Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[Recipient City, State, Zip Code]

Dear [Recipient Name],

We appreciate the opportunity to negotiate the terms of our custom services agreement. We believe that a well-structured agreement will benefit both parties and help us achieve our shared goals. Below are the key points we would like to address:

- Scope of Services: [Details]
- Payment Terms: [Details]
- Duration of Agreement: [Details]
- Termination Clauses: [Details]
- Confidentiality: [Details]

We are open to discussing these points further and would like to arrange a meeting at your earliest convenience to finalize the details.

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

[Your Name]
[Your Position]
[Company Name]