

# Custom Services Agreement Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Company]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of establishing a custom services agreement between our organizations. We are interested in exploring tailored solutions that align with our business needs and objectives.

Specifically, we would like to discuss the following:

- Scope of services offered
- Pricing structure and payment terms
- Duration of the contract
- Communication and reporting processes

We believe that a partnership could be mutually beneficial, and we are eager to explore this opportunity further. Please let me know a convenient time for us to discuss this matter in more detail.

Thank you for your attention, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]