

Employment Contract Acknowledgment

Date: [Date]

To: [Employee's Name]

[Employee's Address]

Dear [Employee's Name],

This letter serves as an acknowledgment of your employment contract with [Company Name] dated [Contract Date]. By signing this acknowledgment, you confirm that you have received, read, and understood the terms and conditions stated in the employment contract.

Please sign below to indicate your acceptance of the terms outlined in the contract:

Employee Signature

Date

We are excited to have you as part of our team!

Sincerely,

[Your Name]

[Your Position]

[Company Name]