

Operational Agreement Verification

Date: [Insert Date]

From: [Your Name]

Address: [Your Address]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to verify the operational agreement dated [Insert Agreement Date] between [Your Company Name] and [Recipient Company Name].

Please confirm that all terms stated in the agreement are still valid and that both parties are in compliance with their respective obligations.

Should you have any questions or require further clarification, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]