

Amendment Notice

Date: [Insert Date]

To:

[Recipient Name]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We wish to inform you of amendments to the Advertising Agreement dated [Insert Original Agreement Date] between [Your Company Name] and [Recipient Company Name].

Amendments:

1. [Amendment 1: Description]
2. [Amendment 2: Description]
3. [Amendment 3: Description]

Please review these changes and confirm your acceptance by signing and returning a copy of this notice by [Insert Deadline].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]

Attachment: [Any relevant documents]