

# Informal Settlement Agreement

Date: \_\_\_\_\_

Parties:

1. \_\_\_\_\_ (Your Name)
2. \_\_\_\_\_ (Other Party's Name)

## Background

This agreement is made regarding the following issue: \_\_\_\_\_.

## Settlement Terms

1. Both parties agree to the following terms: \_\_\_\_\_.
2. Payment/Action to be taken: \_\_\_\_\_.
3. Deadline for fulfillment: \_\_\_\_\_.

## Mutual Release

Both parties release each other from any further claims related to the above issue.

## Signature

\_\_\_\_\_ (Your Name)

\_\_\_\_\_ (Other Party's Name)

Date: \_\_\_\_\_