

Final Settlement Agreement

Date: [Insert Date]

Parties:

[Party 1 Name] [Party 1 Address] [Party 1 Contact Information]

[Party 2 Name] [Party 2 Address] [Party 2 Contact Information]

Re: Final Settlement of [Specify Dispute/Claim]

Dear [Party 1 Name] and [Party 2 Name],

This letter serves as a formal agreement to settle all disputes between the Parties concerning [describe the nature of the dispute, e.g., employment, contractual obligations, etc.].

Terms of Settlement:

1. [Describe terms, e.g., payment amount, payment schedule]
2. [Describe other terms, if any]
3. [Confidentiality, if applicable]

This agreement represents the entire understanding between the Parties regarding this settlement and supersedes all prior discussions, agreements, or understandings.

Please indicate your acceptance of the terms of this Final Settlement Agreement by signing and returning a copy of this letter.

Thank you for your cooperation.

Sincerely,

[Your Name] [Your Title] [Your Organization] [Your Contact Information]

Accepted and Agreed:

[Party 1 Name] Date: _____

[Party 2 Name] Date: _____