

Notification of Joint Venture Establishment

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

We are pleased to inform you that [Your Company Name] and [Partner Company Name] have successfully established a joint venture, named [Joint Venture Name], effective [Effective Date]. This collaboration seeks to [Brief Description of the Purpose and Scope of the Joint Venture].

This joint venture aims to leverage the strengths of both organizations, bringing together [mention key strengths or resources of both companies]. We believe that our partnership will create significant opportunities in [mention industry or market].

We look forward to our collaboration and the positive impact it will have on our businesses and stakeholders. Please feel free to reach out for any further information regarding this initiative.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]