

# Time-Sharing Program Approval

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for the Time-Sharing Program has been approved. This program allows participants to share the use of the property during the designated time periods.

Your allocated time for the use of the property is as follows:

- Start Date: [Insert Start Date]
- End Date: [Insert End Date]
- Lot Number: [Insert Lot Number]

Please review the attached terms and conditions of the program carefully. We encourage you to reach out with any questions or for further clarification.

Thank you for your commitment to this program. We look forward to your participation.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]