

Tenancy Agreement Renewal Request

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the renewal of my tenancy agreement for the property located at [Property Address]. As my current lease is set to expire on [Current Lease Expiration Date], I would like to discuss updating the agreement with my latest tenant information.

Updated Tenant Information:

- Name: [Your Full Name]
- Contact Number: [Your Phone Number]
- Email Address: [Your Email Address]
- Current Employment: [Your Employer's Name]
- New Emergency Contact: [Emergency Contact Name and Number]

Thank you for considering my request. I look forward to your prompt response and am open to discussing any adjustments to the terms or rent if necessary.

Sincerely,

[Your Full Name]

[Your Current Address]

[Your Phone Number]

[Your Email Address]