

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

We hope this message finds you well. We are writing to formally request the renewal of our tenancy agreement for the property located at [Property Address], which is set to expire on [Expiration Date].

As joint tenants, [Tenant 1 Name] and [Tenant 2 Name], we have greatly enjoyed living in your property and would like to continue our lease for an additional term. We believe that we have been responsible tenants and have maintained the property in good condition.

Please let us know if there are any necessary changes to the current terms of the lease, or if we can proceed with the renewal process as is. We are looking forward to your favorable response.

Thank you for your attention to this matter.

Sincerely,

[Tenant 1 Name]

[Tenant 1 Contact Information]

[Tenant 2 Name]

[Tenant 2 Contact Information]