

# Indemnity Agreement Adjustment Notification

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you of an adjustment to the indemnity agreement dated [Insert Original Agreement Date] between [Your Company Name] and [Recipient's Company Name].

Due to [briefly explain reason for adjustment], we have made the following changes to the agreement:

- Adjustment 1: [Details of the adjustment]
- Adjustment 2: [Details of the adjustment]
- Adjustment 3: [Details of the adjustment]

Please review the attached copy of the updated agreement reflecting these changes. If you have any questions or require further clarification, do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]