Shipping Agreement Clarification

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Company]
[Recipient's Address]
Subject: Clarification of Insurance Coverage under Shipping Agreement
Dear [Recipient's Name],
I hope this message finds you well. I am writing to clarify certain aspects of the shipping agreement dated [insert date of agreement] regarding the insurance coverage for the shipments.
As outlined in Section [insert section number] of the agreement, the insurance coverage provided includes [briefly describe coverage]. However, we would like to ensure that the following points are clearly understood:
 Coverage Limits: [State the coverage limits] Exclusions: [List any exclusions] Claims Process: [Briefly describe the claims process]
Please confirm your understanding of the above points or provide any additional details that may be necessary to finalize our agreement. It is important for both parties to have a mutual understanding to avoid any future complications.
Thank you for your attention to this matter. I look forward to your prompt response.
Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]