

Project Collaboration Agreement Addendum

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Addendum to Project Collaboration Agreement

Dear [Recipient Name],

This letter serves as an addendum to the Project Collaboration Agreement dated [Insert Original Agreement Date] between [Your Organization Name] and [Recipient Organization Name].

It is hereby agreed that the following amendments will be made to the original agreement:

- **Change 1:** [Description of Change 1]
- **Change 2:** [Description of Change 2]
- **Change 3:** [Description of Change 3]

All other terms and conditions of the original agreement shall remain in force and effect unless explicitly modified by this addendum.

Please indicate your agreement to the terms of this addendum by signing below.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

Agreed and Accepted:

[Recipient Name]

[Recipient Title]

[Recipient Organization Name]

Signature: _____ Date: _____