

# Property Sale Agreement Settlement

Date: [Insert Date]

From:

[Seller's Name]

[Seller's Address]

To:

[Buyer's Name]

[Buyer's Address]

## **Subject: Property Sale Agreement Settlement**

Dear [Buyer's Name],

This letter serves as a formal confirmation of the agreement regarding the sale of the property located at [Property Address]. The agreed selling price is [Selling Price]. The settlement date is scheduled for [Settlement Date].

Details of the agreement are as follows:

- Property Description: [Description]
- Deposit Amount: [Deposit Amount]
- Payment Method: [Payment Method]
- Closing Costs: [Closing Costs]

Please ensure that all necessary documents are prepared for the closing date. Should you have any questions or require further information, feel free to contact me at [Your Contact Information].

Thank you for your cooperation, and I look forward to completing this transaction with you.

Sincerely,

[Seller's Name]

[Seller's Contact Information]