

# Request for Sponsorship Commitment

Date: [Insert date]

[Sponsor's Name]

[Sponsor's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are reaching out to request your sponsorship for [Event/Project Name], taking place on [Event Date] at [Location]. As a leader in [Industry/Field], your support would be invaluable to our cause and would help us achieve [Goals of the Event/Project].

With your sponsorship, we aim to [describe what the funds will be used for], which will greatly benefit [describe the target audience or beneficiaries]. In return for your generous sponsorship, we are pleased to offer [list sponsorship benefits, e.g., logo placement, recognition at the event, etc.].

We believe that partnering with [Your Organization Name] will not only enhance your brand visibility but also demonstrate your commitment to [mention relevant community or cause].

Please find attached our sponsorship proposal that details the different sponsorship levels and the related benefits. We would love the opportunity to discuss this further and explore how we can work together.

Thank you for considering our request. We look forward to the possibility of partnering with you and making a substantial impact through [Event/Project Name].

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Contact Information]