

# Transfer Agreement Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hereby acknowledge receipt of the transfer agreement dated [Insert Date of Agreement] concerning [Brief Description of the Agreement]. I understand and accept the terms and conditions outlined in the agreement.

Please let me know if there are any additional documents or information required from my side to finalize this transfer.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company/Organization Name]