

Purchase Agreement Deadline Extension Agreement

Date: [Insert Date]

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To: [Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Extension of Purchase Agreement Deadline

Dear [Recipient Name],

This letter serves as a formal request to extend the deadline for the purchase agreement dated [Original Agreement Date] pertaining to the property located at [Property Address].

Due to [brief explanation of reasons for extension, e.g., unforeseen circumstances, delays in financing], we respectfully request an extension of the deadline from [Original Deadline Date] to [Proposed New Deadline Date].

We believe that this extension will facilitate a smoother transaction for both parties involved. Please let us know if you agree to this extension or if further discussion is required.

Thank you for your consideration.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company Name, if applicable]