

# Tenancy Conditions Review

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this letter finds you well. In accordance with your tenancy agreement, we conduct periodic reviews of the tenancy conditions to ensure that all parties are adhering to the agreed terms.

We would like to invite you to participate in this review process. Please take the time to consider the following points:

- Review of rental payment history
- Condition of the property
- Compliance with tenancy terms
- Any concerns or issues you wish to address

We kindly request you to provide your feedback and any additional comments by [Insert Deadline]. This will help us ensure a smooth tenancy experience for you and potentially enhance our agreement moving forward.

Thank you for your attention to this matter. Should you have any questions or concerns, please feel free to contact us at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Agency/Company Name]

[Your Contact Information]