

Housing Agreement Terms Clarification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify certain terms outlined in our housing agreement dated [Insert Date of Agreement]. Specifically, I would like to discuss the following points:

1. **Rent Payment:** [Clarification about rent payment schedule or method]
2. **Security Deposit:** [Clarification about the security deposit amount and return process]
3. **Maintenance Responsibilities:** [Clarification about responsibilities for property maintenance]

Please let me know a convenient time for us to discuss these matters further. I appreciate your attention to this clarification and look forward to resolving any misunderstandings.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]