

Buy-Sell Agreement Modification Request

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a modification to the existing Buy-Sell Agreement dated [Insert Date of Original Agreement] between [Your Name] and [Recipient's Name].

The proposed modifications are as follows:

- [Modification 1]
- [Modification 2]
- [Modification 3]

I believe these changes are necessary due to [brief explanation of reason for modification]. I am hopeful that we can come to an agreement that is beneficial for both parties.

Please let me know a convenient time for us to discuss this matter further. I appreciate your attention to this request and look forward to your response.

Thank you for considering my request.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]