

# Buy-Sell Agreement Change Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a change to the existing buy-sell agreement dated [Insert Original Agreement Date] regarding [Brief Description of the Business or Assets Involved].

The proposed changes are as follows:

- Change 1: [Description of Change]
- Change 2: [Description of Change]
- Change 3: [Description of Change]

These changes are necessary due to [Reason for Changes]. I believe that implementing these changes will benefit all parties involved and will ensure the continued success of the agreement.

Please let me know a convenient time for us to discuss this matter further. I appreciate your attention to this request and look forward to your positive response.

Thank you.

Warm regards,

[Your Name]

[Your Title/Position]

[Your Company Name]