

Contractor Agreement Modification Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

I hope this message finds you well. I am writing to formally request a modification to our existing contractor agreement dated [Insert Date of Original Agreement].

Specific modifications I would like to propose include:

- [Modification 1: Description]
- [Modification 2: Description]
- [Modification 3: Description]

I believe these changes will allow us to [explain benefits of modifications]. Please let me know a convenient time for us to discuss this matter further.

Thank you for your attention to this request. I look forward to your response.

Sincerely,

[Your Name]