

Application for Employment Contract Revision

Date: [Insert Date]

To,

[Manager's Name]

[Company Name]

[Company Address]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a revision of my current employment contract dated [Insert Original Contract Date]. After careful consideration and reflection on my role and contributions to [Company Name], I believe that certain aspects of the contract warrant review.

Specifically, I would like to discuss the following points:

- [Point 1: e.g., Salary adjustment]
- [Point 2: e.g., Job responsibilities]
- [Point 3: e.g., Benefits package]

I am confident that a revision will not only align my contract with my current responsibilities but also enhance my motivation and contribution to the team's success.

I would appreciate the opportunity to meet with you at your earliest convenience to discuss this matter further. Thank you for considering my request.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]