Notification of Cohabitation Agreement Alteration

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Address]
Dear [Recipient's Name],
I hope this message finds you well. I am writing to inform you of a proposed alteration to our existing cohabitation agreement dated [Original Agreement Date].
We believe that the following changes will better reflect our current circumstances and mutual understanding:
 [Detail Change 1] [Detail Change 2] [Detail Change 3]
We would appreciate your feedback on these alterations and would like to schedule a time to discuss this further. Please let me know your availability for a meeting.
Thank you for your attention to this matter. I look forward to your response.
Sincerely,
[Your Name]
[Your Address]
[Your Contact Information]