

Franchise Contract Modification Request

Date: [Insert Date]

[Franchisor's Name]

[Franchisor's Address]

[City, State, ZIP Code]

Dear [Franchisor's Name],

I hope this letter finds you well. I am writing to formally request a modification to our existing franchise agreement dated [insert original contract date] for [Franchise Business Name/Location].

Over the past [time period], I have experienced [briefly explain the reason for modification, e.g., changes in market conditions, financial challenges, etc.]. In light of these circumstances, I believe that a modification to our contract would be beneficial for both parties.

The specific modifications I am proposing are as follows:

- [Modification 1]
- [Modification 2]
- [Modification 3]

I believe that these changes will help enhance our business operations and ensure continued growth for the franchise. I am eager to discuss this matter further and hope we can reach an agreement that serves both parties well.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Franchise Location]

[Your Contact Information]