

# Non-Disclosure Agreement Terms Clarification

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Clarification of Non-Disclosure Agreement Terms

Dear [Recipient's Name],

I hope this message finds you well. I am writing to seek clarification on specific terms of the Non-Disclosure Agreement (NDA) dated [Insert NDA Date] that we previously signed.

## Terms for Clarification:

- **Confidential Information:** Could you please define what constitutes confidential information under the agreement?
- **Duration:** What is the duration of the confidentiality obligation after termination?
- **Permitted Disclosures:** Are there any instances where disclosure is permitted?

Clear understanding of these terms will help ensure that we comply with the agreement while accomplishing our goals. I would appreciate your prompt response to these queries.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]