

Service Collaboration Agreement

Date: [Insert Date]

From:

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Partner Company Name]

[Partner Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Subject: Finalized Service Collaboration

Dear [Partner Contact Name],

We are pleased to confirm the finalized service collaboration between [Your Company Name] and [Partner Company Name]. This agreement outlines the scope of our partnership and the responsibilities of each party.

Collaboration Overview:

[Brief description of the collaboration, including goals and objectives.]

Responsibilities:

[List the responsibilities of your company.]

[List the responsibilities of the partner company.]

Timeline:

[Insert timeline for the collaboration.]

Contact Information:

For any inquiries, please contact:

[Your Contact Name]

[Your Position]

[Your Email]

[Your Phone Number]

We look forward to a successful collaboration and are excited about the opportunities this partnership will bring.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]