

Grievance Submission for Leasing Agreement

From: [Your Name]
Address: [Your Address]
Email: [Your Email]
Phone: [Your Phone Number]
Date: [Date]

To: [Landlord's Name]
Address: [Landlord's Address]

Subject: Grievance regarding Leasing Agreement

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally submit a grievance regarding the leasing agreement for the property located at [Property Address].

My concern arises from [briefly explain the issue, e.g., maintenance delays, violation of lease terms, etc.]. Despite my previous communications on [mention dates or instances], the issue remains unresolved.

I kindly request your immediate attention to this matter and look forward to your prompt response to resolve this grievance.

Thank you for your consideration.

Sincerely,

[Your Name]