

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you of some updates to the terms of the investment agreement dated [Insert Original Agreement Date]. After careful consideration, the following modifications have been proposed:

- **Term 1:** [Description of the first updated term]
- **Term 2:** [Description of the second updated term]
- **Term 3:** [Description of the third updated term]

These changes are intended to better align the interests of all parties involved and to reflect current market conditions. We believe these updates will enhance the viability of the investment moving forward.

Please review the proposed terms and provide your feedback by [Insert Feedback Deadline]. If you have any questions or concerns, do not hesitate to reach out to us directly.

Thank you for your attention to this matter. We look forward to your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]