

# Settlement Agreement Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

RE: Acceptance of Settlement Agreement

I, [Your Name], hereby accept the terms outlined in the settlement agreement dated [Insert Date of Agreement]. After careful consideration, I agree to the following terms:

- [Outline Key Terms of the Agreement]
- [Outline Payment Terms or Compensation]
- [Any Other Relevant Information]

By signing below, I consent to the terms of this agreement and understand that it is final and binding.

Sincerely,

[Your Signature]

[Your Printed Name]

Enclosure: Settlement Agreement