

Request for Extended Repayment Period

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request an extension of the repayment period for my loan with account number [insert account number]. Due to [briefly explain your reasons, e.g., unforeseen financial challenges, medical expenses, etc.], I am unable to meet the current repayment schedule.

I am committed to fulfilling my obligations and am seeking your understanding and support in allowing me an extended repayment period of [insert requested duration, e.g., six months]. This adjustment will greatly assist me in managing my finances and ensuring that I can continue to make my payments consistently.

Thank you for considering my request. I am hopeful for a positive response and am willing to discuss this matter further at your convenience.

Sincerely,

[Your Name]