

Lease Agreement Negotiation

From: [Your Name]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email]

[Phone Number]

Date: [Date]

To: [Landlord's Name]

[Landlord's Company Name]

[Landlord's Address]

[City, State, Zip Code]

Subject: Lease Agreement Negotiation for [Industrial Facility Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally negotiate the lease agreement for the industrial facility located at [Industrial Facility Address]. After reviewing the initial terms, I would like to discuss several key points that I believe will benefit both parties.

Key Points for Discussion:

- Lease Duration: [Proposed duration]
- Monthly Rent: [Proposed rent amount]
- Maintenance Responsibilities: [Clarification request]
- Security Deposit: [Proposed terms]

We are eager to establish a mutually beneficial agreement and believe that by addressing these points, we can achieve a satisfactory lease that aligns with both of our needs. Please let me know a convenient time for us to discuss this further.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]