

Partnership Agreement Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I am writing to propose a partnership agreement between [Your Organization's Name] and [Recipient's Organization's Name] for the purpose of resource sharing. Our organizations share a common goal of [briefly describe the shared goals/values], and I believe that a formal partnership could enhance our capacities and extend our reach.

The proposed partnership would entail the following key components:

- Resource Sharing: [Detail the types of resources to be shared]
- Collaborative Projects: [Outline potential collaborative projects or initiatives]
- Regular Meetings: [Suggest a frequency for meetings to discuss partnership progress]
- Support and Training: [Mention any necessary support or training for shared resources]

We are keen to discuss this proposal further and explore how we can mutually benefit from this partnership. I suggest we schedule a meeting at your earliest convenience to discuss this initiative.

Thank you for considering this opportunity for collaboration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]