

# Partnership Agreement Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company/Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company/Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a partnership between [Your Company/Organization] and [Recipient's Company/Organization]. Our organizations share common goals in [briefly describe common goals or interests], and I believe that a collaboration could yield significant benefits for both parties.

This partnership could include:

- [Specific Area of Collaboration]
- [Joint Projects or Initiatives]
- [Resource Sharing]
- [Market Expansion Opportunities]

We envision that the partnership will help in [describe expected outcomes, e.g., increasing market presence, enhancing service offerings]. To formalize this collaboration, I suggest we outline the key terms in a formal partnership agreement that clarifies our mutual responsibilities and benefits.

I would appreciate the opportunity to discuss this proposal further and explore how we can work together effectively. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this partnership opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]