

Negotiation Letter for Non-Profit Job Offer

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Non-Profit Organization's Name]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for offering me the position of [Job Title] at [Non-Profit Organization's Name]. I am truly excited about the opportunity to contribute to [Organization's Mission or Project].

After careful consideration, I would like to discuss the possibility of adjusting the offered salary of [Offer Amount]. Given my experience in [Your Experience or Expertise] and the responsibilities associated with this role, I believe that a salary of [Your Desired Salary] would be more aligned with my qualifications and the impact I intend to make within the organization.

I am enthusiastic about the prospect of joining your team and am confident that we can come to an agreement that reflects both my experience and the organization's budgetary constraints. I am available at your convenience for a discussion and look forward to your response.

Thank you once again for this opportunity.

Best regards,

[Your Name]