

Letter of Acknowledgment

Date: [Insert Date]

To,

[Mentor's Name]

[Mentor's Title]

[Mentor's Organization]

[Address]

[City, State, Zip Code]

Dear [Mentor's Name],

I am writing to formally acknowledge and express my gratitude for your invaluable mentorship throughout my participation in the [Name of Mentorship Program]. Your guidance, support, and encouragement have been instrumental in my personal and professional development.

With your expertise and insights, I have accomplished [briefly describe accomplishments or skills gained during the program]. These experiences have equipped me with the tools and confidence to pursue my goals in [mention relevant field or area].

Thank you once again for your dedication and commitment to my growth. I look forward to applying what I have learned and hope to stay in touch as I continue on this journey.

Sincerely,

[Your Full Name]

[Your Title/Position]

[Your Organization/University]

[Your Contact Information]