

# Request for Collaboration on Wellness Program

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to explore the possibility of collaborating on a wellness program that aims to enhance the well-being of our community.

Our organization, [Your Organization], has been actively engaged in promoting health and wellness through various initiatives. We believe that by partnering with [Recipient's Organization], we can expand our reach and impact positively on more lives.

We are particularly interested in [briefly describe specific elements of the wellness program or initiatives], and we believe that your expertise in [mention the recipient's organization's area of expertise] would greatly enhance the program.

I would love to discuss this opportunity further and explore ways we can work together. Please let me know a convenient time for you, and I will do my best to accommodate.

Thank you for considering this collaboration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]