

Letter of Acknowledgment for Business Registration

Date: [Insert Date]

[Your Business Name]

[Your Business Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Subject: Acknowledgment of Business Registration

Dear [Recipient's Name],

We are pleased to acknowledge the receipt of your application for business registration dated [Insert Date of Application]. We appreciate your interest in conducting business with [State/Local Authority Name].

Your application is currently under review, and we will notify you once the processing is complete. If any additional information is required, we will reach out accordingly.

Thank you for your patience during this process.

Sincerely,

[Your Name]

[Your Title]

[Your Business Name]